**TREA National Auxiliary Mid-Term Zoom Meeting**

**Monday- May 2, 2022**

**CALL TO ORDER:** Meeting called to order by President Coley at 8:14 a.m. (MST/AZ).

**INVOCATION/PRAYER:** Chaplain Annette Harris

**PLEDGE OF ALLEGIANCE:** Lead by President Coley

**ROLL CALL** **OF OFFICERS** - Taken by Secretary Patricia Hopkins as follows:

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| President Barbara Coley | 2-Year Director/Chaplain Annette Harris |
| Vice President Audrey McCray | 2-Year Director Nancy MacBride |
| Treasurer Betty Love | Parliamentarian Irmgard Cates |
| Secretary Patricia Hopkins  APNP Patricia Winds |  |
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President Coley welcomed TREA National President Justin Jump, Past National President Marie Smith, Past National Treasurer Sherry Eller, and AMS Management, Mr. John May.

**ASSIGNMENT OF SARGENT-AT-ARMS: ZOOM HOST:** President Coley

**ROBERTS RULES OF ORDER:** Parliamentarian Irmgard Cates stated that Roberts Rules of Order would stand as the guidance for our meeting. The attendees were reminded that the Rules of Conduct was in their binder. Parliamentarian Cates made a motion that we accept the Rules of Conduct without further reading. The motion was second by Treasurer Love. Motion was approved.

**REVIEW AND APPROVAL OF 2021 ANNUAL MEMBERSHIP MEETINGS AND 2021 MID-TERM MINUTES:** PNP Winds made a motion to accept as submitted. Second by Vice-President McCray. Motion approved.

**GUEST SPEAKER, TREA National President Justin Jump:** President Jump spoke to the Auxiliary Board of Directors’ (BOD) attendees on the relationship of TREA National with the Auxiliary, the goal of increasing the membership of TREA and the Auxiliary, and the proposed 2023 Annual Membership Meeting in Las Vegas, Nevada (that the National had not firmly committed to this decision and that it was still under consideration) or to hold this as a virtual meeting. A survey will be in the November “Voice” to vote, to include all members to see of interests. He stated that TREA was recently approved for a 501.C3 only for their Benevolent Fund, TREA Gives Program. PNP Smith asked if the Auxiliary was included? He did not know the answer and would reach out to TREA DFO Deb Osborne for an answer. He concluded his presentation with an open forum for a “Question and Answer” session. He thanked President Coley and the Auxiliary BOD for inviting him to be part of the Auxiliary’s Mid-term meeting. President Jump then asked to be excused.

**WELCOME AND PRESIDENT’S REPORT:**

* **National Auxiliary President’s Report:** President Coley welcomed everyone and stated we hope to have a good meeting. She thanked her board for getting their reports in on time. President Coley referenced the hardcopy provided in the Mid-Term Meeting binder. She presented the report in its entirety, highlighting actions and accomplishments. President Coley reminded the BOD that Vice- President McCray and she were not included in any planning activities or meetings regarding the Annual Membership Meeting for 2022. The TREA National would not be going to San Antonio, TX for the 2022 Annual Membership Meeting. Our TREA National Auxiliary are planning to hold our 2022 Auxiliary Membership Meeting at TREA Chapter 3, Aurora CO on September 7, 2022. This will be the Celebration of our 50th Anniversary. A Planning Committee has been formed to include Chairperson, PNP Winds, Parliamentarian Cates, and Vice-President McCray- for Installation Banquet. President Coley and Vice President McCray- for Meeting Arrangements.
* **TREASURER’S/FINANCE COMMITTEE/BUDGET REPORT:** Treasurer Betty Love’s report was read. The 2022 budget was approved at the November 2021 BOD Meeting. Treasurer Love wrote checks for rebates for the Jul-Dec period for the Membership Chairperson to enclose in the letters to the Chapter Presidents, monetary awards to the colleges for the students who received Scholarships, and those who required vision care and hearing aids from the WEF account. Provided the balances of the WEF accounts to the WEF/Benevolent Committee Chair, who will include the account balances in her report. The Finance Committee has chosen to table a budget for 2023 until the new Board is elected. At the present time, the committee does not know the plans and costs which TREA are making for the 60th celebration in Las Vegas. Since TREA no longer has a legislative person on their staff, the TREA BOD has taken on the legislative duties. At the present time, the TREA National Auxiliary only has to pay half the quoted $660.00 Royalty Fee. TREA gave a credit for overpayment. No other payment until January 1, 2023. Account balances as of April 15, 2022: Checking account - $6,816.07 – Money Market account: $104,694.50. Treasurer Love made a motion to accept the treasurer’s report as submitted, The report was second by Director MacBride. Motion was approved.

**Break at *9:43 a.m. – 9:53 a.m. and resumed at 9:55 a.m.***

**MID-TERM REPORTS OF STANDING/SPECIAL COMMITTEES**

* **MEMBERSHIP/ CREDENTIALS/MALS/LIAISON:** Director Nancy MacBride read her report in its entirety. Rebate Checks were sent out February 14, 2022, to Chapters 1, 3, 113, 20, 29, 34, 39 and 98 that totaled $879.00. We have 2,035 members as of March 31, 2022. 284 Active members, 7 deceased members, 32 inactive members, and 1 resigned member. From the nine active chapters, 366 MAL members. Two Chapters have closed, 38 and 80. Director MacBride made a motion to accept her report. The report was second by Treasurer Love. Motion approved.
* **BYLAWS AND STANDING RULES:** Parliamentarian Cates received two Proposed Standing Rules Number 7- Title: Annual Membership Meeting and Special Sessions and Standing Rules Number 5 Paragraph C Finance Committee. On the Report it stated one Standing Rule received, but two were received. Reports and both Standing rules were read in its entirety. Treasurer Love made a motion that the BOD recommends of both changes to be presented to the membership. PNP Smith second the motion, to accept with the changes. The motion was approved.
* **WEF/BENEVOLENT PROGRAM:** APNP Winds presented her report for WEF and Benevolence in its entirety. There were two corrections regarding amount awarded year- to- date and the balance in the treasury for WEF. The BOD discussion on the various funding of committees (WEF/Benevolence and Scholarship) continues to be of concern in account tracking, confusion of the balance amounts. Total Projected Budget is $10,150.00 not $10,050.00 as stated in the report. PNP Winds made a motion to accept the report with the corrections. The report was second by Director MacBride. Motion was approved.
* **GUEST SPEAKER:** AMS Management & CEO Mr. John May presented a report on Auxiliary membership solicitation and collected resources from mailings and membership dues. Mailings made on June 7, 2021, went to a total of 39,000 eligible and lapsed members. We received 12% in responses for a profit of $5,590.32. The 2022 mailings will be sent out this June. A handout regarding the year-to-date collected funds over the past 10-years will be emailed to the BOD and attendees. Nothing further noted. The current AMS year-to-date financial statement/report and the IRS Form 990-EZ for the Auxiliary was presented electronically. Mr. May reviewed the balances and the final 2021 tax report. He also spoke on the Auxiliary moving toward establishing a 501.C3, non-profit status organization. This would create a fund-raising anomaly that would better serve the members, donors, and the BOD’s ability to facilitate the operation of the organization. Director McBride made a motion that Mr. May prepare and submit a “White Paper” on how creating a 501.C3 entity would benefit, impact, and meet Auxiliary mission, goals, and objectives. The motion was seconded by APNP Winds and accepted by the BOD. Mr. May agreed.
* **SCHOLARSHIP PROGRAM:** Vice- President McCray presented her report regarding the status of the scholarship application process. The notice of the open period for scholarship submissions has been published in the VOICE magazine and additional information on submitting applications may be found on the TREA-Auxiliary website. She has received one application so far.
* **NOMINATING COMMITTEE:** Director MacBride presented her report. This year, 2022 is an election year and the process will be completed through mail in voting. The nomination letter will be sent out no later than May 20, 2022. All nominations packages must be received no later than June 20, 2022, and should include complete candidate information and photos, to be considered for positions, published/disseminated to the membership. President Coley and Treasurer Love will help Director MacBride to update the letter that is being sent out. The mail date of the letter for voting by all members is July 15, Deadline for all responses to be received is August 31. No need for Tellers, Mr. John May’s staff will count the votes. Voting results will be sent to President Coley before she comes to Aurora, Colorado, before the start of the Annual Membership Meeting. There was a discussion on the Nominating Chairperson, MacBride having to step down if she was running for an office. The Chairperson does not have to step down when running for office, unless there is a second person running for the same position. Director MacBride made a motion to accept the report as presented. PNP Smith seconded. Motion was approved.
* **CHAPLAIN:** Director Harris presented her report. She sent a sympathy card to Fred Athans for the passing of his wife Barbara Athans. She was a member of Chapter 29. Also, sent Thinking of You cards to Jessie Rice and Linda J. Baker, both members of Chapter 3. Director Harris stated that she wished the local chapters would reach out to her when someone is sick or deceased. This report was approved as presented.
* **CHAPTER CHARTER:** Secretary Hopkins presented her report. No new submissions.
* **CHAPTER OFFICERS ROSTER:** Secretary Hopkins read her report in its entirety. During the reporting period of September 21, 2021, and April 15, 2022, only 4 chapters have submitted reports resulting from elections and or submitted and/or updated include Chapters 3, 20, 34, and 39. Revised contact information for Chapter Board members has been made. Over the past reporting period there were two chapters to close or became inactive, they are Chapters 38 and 80.
* **APNPC AWARDS PROGRAM:** APNP Winds has not had the opportunity to meet with her committee. Additional information will be presented at the next general meeting of the Auxiliary BOD. Nothing further.
* **SECRETARY’S REPORT:** Both the Secretary and the Chapter reports (status and new elected chapter officers) were read as submitted by Secretary Patricia Hopkins by President Coley. Copies of all new or updated chapter officer reports were disseminated to the BOD members and copies are available upon request.
* **AUXILIARY NEWS COORDINATOR:** President **Coley stated that** all information was submitted to the “Voice” Magazine for publication each quarter and on time.
* **TREA ANNUAL MEMBERSHIP PLANNING COMMITTEE:** TREA’s 2022 Annual Membership Meeting planned to be held in San Antonio, TX. TREA National BOD voted to cancel it. Therefore, Vice President McCray nor President Coley will be attending any of the meetings for the TREA National Membership Planning Committee. A special planning committee was created to hold our 2022 Auxiliary Annual Membership Meeting. This committee is chaired by PNP Patricia Winds and those members of her committee.

**LUNCH BREAK at *11:30 a.m. – 12:00 p.m. and resumed at 12:05 p.m.***

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

President Coley thanked Past National Auxiliary Treasurer Sherry Eller for her attendance at the 2021 Annual Membership Meeting in Colorado Springs, and our 2022 Mid-Term Meeting.

President Coley reminded the BOD that we have a lot of work to accomplish to be prepared for the 2022 Annual Membership Meeting in Aurora, Colorado with the dates of September 7, 2022. Outstanding actions include announcement of nomination period for vacant BOD positions, two Standing Rules revisions to be submitted for vote of acceptance by the membership, format changes on the financial report and timely completion of all reporting-voting and documentation for discussion at the 2022 Annual Membership Meeting.

Coordination and planning of 2022 Annual Membership location, host Chapter, coordination of meals/snacks, banquet activities, confirmation of any 50th Anniversary Recognition initiatives, invitation of guests and/or speakers.

President Coley submitted an amendment to the Bylaws and Standing Rules committee for review. The change is to SR Number 7: Voting Process by Mail-in or Electronic Voting stated in the proposed bylaw submission. The TREA National has approved electronic and mail-in voting and will no longer include delegates or proxies votes. Treasurer Love made a motion to accept the change, second by Parliamentarian Cates. The change was unanimously approved. PNP Smith made a motion to remove all proxy votes and allow only mail-in or electronic voting (representing one member, one vote). This amendment will be disseminated to all members for voting, and if passed will be implemented starting in 2023. Seconded by Director MacBride. Motion approved.

**Good of the Order:**

* President Coley will be sending letters to Chapter Presidents & PNP’s to inform them of the election process for 2022 and extending the Chapters/members an invitation to our 2022 September meeting, increased memberships, and goal for scholarship donations.
* General comments on the appreciation of the Mid-Term Meeting process and positive interaction of the attendees, BOD.
* Director Nancy MacBride remarked that she will be celebrating her 50th Wedding Anniversary on May 20th. She was extended congratulatory wishes from everyone!!
* Positive comments from APNP Winds on the celebration and well-wishes to all the “mothers” who are mothers or mentor, care for others as we celebrate Mothers’ Day on May 8, 2022.
* Treasurer Love informed the BOD that as we have already approved the disposition of all the old equipment, laptop-technology, documents, or other resources that are no longer operable, functional, or required to maintain, she will be collecting and disposing of all items that are “overcome by operational events”!!

Closing remarks by President Coley included her summation of her reflection of achievements the BOD has made during her tenure as Auxiliary President. She is hopeful that she is leaving the Auxiliary in a more positive place than when she started her journey, especially regarding the relationship with TREA National. She expressed thanks to all who helped and supported her and that she is looking forward to the September 2022 Annual Membership Meeting.

**INVOCATION/PRAYER:** Chaplain Annette Harris

**ADJOURNMENT:** Meeting was adjourned by President Coley at 2:02 p.m. (MST/AZ). The next meeting of the TREA Auxiliary BOD will be May 25, 2022, at 2:30 p.m. (MST/AZ.

Respectfully submitted by Auxiliary Secretary Patricia Hopkins – 5/7/2022